Adult Education Program

Statement of Goals and Objectives

The Kaibab Band of Paiute Indians has instituted a long range goal of economic self-sufficiency and social development for the tribe as a whole and its individual tribal members. In attaining these goals, it is recognized that adult education, higher education and vocational training is key to accomplishing this goal and becomes a high priority.

The Kaibab Band of Paiute Indians goal is to extend educational and vocational training opportunities to all tribal members, for the purpose of developing leadership and increasing employment opportunities in professional and vocational fields. All tribal members, who meet eligibility requirements, will receive financial assistance so they may obtain a quality education. Financial assistance is contingent on available funding.

The Education Director and Education Committee will provide guidance and encouragement to tribal members and help them formulate an education plan to achieve desired career objectives. This can be done through the Adult Education, Higher Education or Adult Vocational Training programs. These programs will help prepare our tribal members for employment, leadership, and self sufficiency, thus allowing them the opportunity to be successful.

On a personal note, we would like to congratulate you on your decision to improve yourself and further your education. The Kaibab Band of Paiute Indians Tribal Council, Education Committee and Education Director wish you only the best as you take this step in a positive direction.

Purpose

The purpose of the Adult Education is to assist ~~Indian~~Kaibab Paiute adult learners to acquire the knowledge and skills necessary for effective participation in society.

Adult Education Programs will

- Enable ~~Indian~~Kaibab Paiute adults to acquire adult basic educational skills necessary for literate functioning
- Provide ~~Indian~~Kaibab Paiute adults with sufficient basic education to enable them to benefit from job training and retraining programs and to obtain and retain employment so that they might more fully enjoy the benefits and responsibilities of citizenship
- Enable ~~Indian~~Kaibab Paiute adults, who so desire, to continue their education to at least the level of completion of adult secondary education and to support higher education aspirations

Eligible Activities

The Adult Education Program includes basic literacy, workplace literacy, preparation for GED or HSE, English as a Second Language and other services that provide adults and out of school youth opportunities at enhancing skills and becoming self sufficient.

CFR 46.10 Eligible Activities

- Enable ~~Indian~~Kaibab Paiute adults to acquire basic educational skills, including literacy
- Enable ~~Indian~~Kaibab Paiute adults to continue their education through the secondary school level
- Establish career education projects intended to improve employment opportunities
- Provide educational services or instruction for elderly, disabled, or incarcerated ~~Indian~~Kaibab Paiute adults
- Prepare individuals to benefit from occupational training
- Teach employment-related skills

Funds will not be used to support programs designed solely to prepare ~~Indian~~Kaibab Paiute adults to enter a specific occupation or cluster of closely related occupations.

Eligibility

- Be an enrolled member of the Kaibab Band of Paiute Indians or a member of a federally recognized tribe.
- Applicant must be in good standing with all tribal education funding sources.
- Applicant must make a presentation to the Education Committee in person. If extenuating circumstances exist the applicant may elect to instead present their application via ~~telephone or video conference.~~ Skype or Facetime.
- Applicant must be at least 16 years of age.

Student Requirements

- Must submit a complete application
- Student must submit a 250 word essay detailing their desire to participate in the Adult Education program, goals for completing the program, and a future plan for educational aspirations.
- Student must provide proof of cost and GED course registration documentation
- Student must complete course and submit a passing grade of 2.0 or a certificate of completion.
- If the student fails to complete approved course within approved timeline ALL funds must be paid back.

Funding

- Funding for Adult Education courses will come from BIA monies for applicants within our service area and gaming tuition for applicants not in our service area.
- The maximum funding for Adult Education is up to $500 per year. GED prep Class $35
                                            GED Test-$140 per attempt

Allowable Expenses

- Tuition
- Books
- Class related equipment

Non-Allowable Expenses

- Lodging, meals, and incidentals

Kaibab Band of Paiute Indians
Adult Education Program

Application for Adult Education

Student Name: _____ Census Number:_____

Home Phone:_____Cell Phone:_____Email_____

Student Mailing Address:_____

_____

City   State   Zip Code

Course Information

School Attending_____Course_____

Tution/Fees $_____
Books/Supplies $_____
Equipment $_____
Test Fee $_____

Total Expense $_____

I hereby certify that the monies received will be used solely for education and related purposes.

_____   _____

Student Signature   Date

Student Agreement

I, _____, declare that I will use any funds received under the Kaibab Band of Paiute Indians Adult Education Program solely for expenses connected with attendance at _____.

Also, I agree to abide by the policies presented to me within this document. I must maintain a grade point average of 2.0 and successfully complete the approved course/class. Failure to do so could result in termination of future funding from the Kaibab Paiute Education Department funding sources. I understand I will be required to repay ALL funds within one (1) year if I fail to complete the approved course. Failure to repay the funds within one (1) year will result in the Education Department filing in Tribal Court for garnishment of per capita payments as well as filing fees and court costs.

I have read the Adult Education Policy and I understand what is expected of me while utilizing Adult Education funds.

_____   _____
Student Signature   Date

Adult Vocational Training – Tribal College Fund

Statement of Goals and Objectives

The Kaibab Band of Paiute Indians has instituted a long range goal of economic self-sufficiency and social development for the tribe as a whole and its individual tribal members. In attaining these goals, it is recognized that higher education and vocational training is key to accomplishing this goal and becomes a high priority.

The Kaibab Band of Paiute Indians goal is to extend educational and vocational training opportunities to all tribal members, for the purpose of developing leadership and increasing employment opportunities in professional and vocational fields. All tribal members, who meet eligibility requirements, will receive financial assistance so they may obtain a quality education. Financial assistance is contingent on available funding.

The Education Director and Education Committee will provide guidance and encouragement to tribal members and help them formulate an education plan to achieve desired career objectives. This can be done through Higher Education or Adult Vocational Training. These programs will help prepare our tribal members for employment, leadership, and self sufficiency, thus allowing them the opportunity to be successful.

On a personal note, we would like to congratulate you on your decision to improve yourself and further your education. The Kaibab Band of Paiute Indians Tribal Council, Education Committee and Education Director wish you only the best as you take this step in a positive direction.

Deadlines

Students seeking scholarship funding must submit all the documents listed on the checklist with the exception of report cards that may be accepted at a later date. **The application packet must be emailed, faxed, hand delivered, sent by mail and postmarked on or before the established deadlines.**

Incomplete or late applications will not be accepted and will be returned to the student. NO EXCEPTIONS!

Fall Semester	*June 30th*
Spring Semester	*November 30th*
Summer Semester`	*April 30th*

Application Process

Once an application is completed each student must meet with the Education Director either in person or via phone call to fill out the final application walkthrough and student agreement. No application will be process through the Education Committee until it has been finalized through the Education Director. and submitted to the Education Director, it will be reviewed by The Education Committee who will then determine the applicant's eligibility and the amount awarded. Award amounts are based on the Financial Needs Analysis that is completed by the student's chosen learning institution. Once a decision has been made by the Education Committee the applicant will be notified in writing by the Education Director.

Priority Classification

1. Continuing Students in good standing

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

1

2. Incoming Freshman
3. Undergraduates (seniors, juniors, sophomores, then 2nd semester freshman)
4. Re-entry Students
5. Graduate Students – Post Bachelors Degree
6. Students receiving funding for the second and final time
7. Doctorate Program: The Kaibab Paiute tribe encourages higher education, even to a doctorate degree. Though it may take an average of up to 8 years, the tribe may provide financial assistance to students for the duration of a PhD. Prior to the first year of entering a doctoral program, the student must submit a proposal to the education committee outlining the, (1) educational endeavor being pursued; (2) Estimate of the timeline necessary for completion, stating what is to occur for every year of funding requested; (3) Estimate of the funding required and stated need; (4) outside funding sources pursued, if any; (5) How the percentage of funding will be divided by the number of years for completion, as funding may be necessary in the early years but need will lessen in latter years (6) Promissory note if not PhD not earned. Cost and determination to be made by committee on a case by case basis.

APPLICATION PROCEDURES

Students are ~~encouraged, if at all possible,~~required to present their initial application to the Education Committee in person. This applies especially to those individuals who live within a 200 mile radius of the Kaibab Paiute Reservation. If extenuating circumstances exist (e.g. travel arrangements cannot be made, financial issues or major scheduling conflicts) the applicant may elect to instead present their application via ~~video conference, over the phone or prerecorded video.~~ Skype or Facetime.

➢ ALL STUDENTS (new, continuing, re-entry, F/T, P/T, vocational, graduate, and summer) MUST complete the Kaibab- Paiute Adult Vocational Training Grant Application *each year*. The application includes the following documents:

- Adult Vocational Training Application (match with check sheet)
- Financial Needs Analysis completed by your institutions Financial Aid Office
- Student Aid Report (SAR) generated after completing the FAFSA
- Letter of acceptance from college or university
- Certificate of Indian Blood (copy)
- **250 word** typed essay, in the students own words, describing the students ambitions. This is required for new and re-entry students.
- High School Transcript or GED Certificate (if new student)
- Official College/Vocational Transcript (if continuing student)
- Degree plan, signed by advisor (new and continuing students)
- Proof of application for two (2) other grants and/or scholarships.
- All documents submitted, unless noted otherwise, must be originals. Students are strongly encouraged to keep copies of their entire Adult Vocational Training Application and supporting documentation.
- Final Application Walkthrough and Student Agreement

➢ The Free Application for Federal Student Aid (FAFSA) is a requirement that must be completed by all students. Once the application is complete, you will receive a SAR (Student Aid Report) which is a condensed version of your application. This is the form that needs to be printed and turned in with your Kaibab Paiute Adult Vocational Training application.

➢ Adult Vocational Training Financial Needs Analysis. **The student must fill out the top portion-then send it to the college's Financial Aid Office to fill out the bottom portion.** The Financial Aid Office at the College/University will then need to forward it to the Kaibab-Paiute Education Department's Education Director once completed. The student must keep in touch with the college's Financial Aid Department to make sure it is returned by the said due date.

➢ **Please start Adult Vocational Training funding process six weeks or <u>more</u> before the deadline. You will need to complete the following tasks that can take a long time:**

- Apply for college admission and receive an acceptance letter from the college (typically takes 3 weeks)
- Complete online FAFSA. (takes 3 weeks to process, more if corrections are needed)
- Complete Financial Needs Analysis (some colleges take up to three weeks or more)
- Note: Students may complete the FAFSA for the upcoming academic year in January. Individuals are strongly encouraged to complete the online application as soon as possible after their taxes have been filed.

➢ It's very important you send the last four (4) pages of this application starting with the check off list and all other necessary forms. Please send your completed application and supporting documentation in earlier than the stated deadline if possible so it will not be considered late or incomplete. This will allow the Education Director time to review your application for completeness before the deadline. (**The Education Committee will not review any late or incomplete applications!)** The applicant, not the Education Director, is responsible for completing the application and gathering the necessary documentation. The Education Director is available to assist applicants but cannot do the work for them.

3

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

➢ Students may attend the college of their choice but it is required to be accredited and sanctioned by national, regional agency or association recognized by the Secretary of Education. Attending College is expensive; students must pick a school and living situation that they can afford. There is a maximum amount awarded per student per year, any expense amount over the awarded amount is the student/parent(s) sole responsibility. Kaibab-Paiute Adult Vocational Training funding along with Pell Grant funding will not be enough to cover education expenses and all living costs. Students must be prepared to supplement these monies with funds from employment, per capita income, education dollars from their individual trust accounts, and/or student loans.

➢ The Education Department cares about you and your educational needs. If you have any questions about the application process, please contact our office.

Kaibab Paiute Tribe-Education Department   **Phone:**   **(928) 643-6025**
HC 65 Box 2   **Fax:**   **(928) 286-8311**
Pipe Springs, AZ 86022

GENERAL GUIDELINES

The following are general guidelines that apply to the Adult Vocational Training Funding Program. Please read through the below information carefully.

Receipt of Application

Students will be notified by email or in writing when the Education Director receives a student's application. If the application is complete, it will continue to the next step in the application process. If an application is **incomplete**, it will be returned to the student.

Notification of Scholarship Selection

All students will be notified in writing by August 1st of scholarship selection or denial. **Any and all verbal information provided is not official**. There are no guarantees that a student has been selected to receive the scholarship until the student receives a written notification.

Funding

Kaibab Paiute Adult Vocational Training Funding awarded through the Kaibab Band of Paiute Indians is considered *supplemental* to campus-based aid. Any funds necessary beyond what is available through the tribe shall be the responsibility of the student/parent(s). The Tribal Scholarship maximum amounts are as follows:

~~Higher Education /Tribal College Fund 4 year~~	~~Full Time~~	~~$10,000~~
~~Higher Education/Tribal College Fund~~	~~Part Time~~	~~$ 4,000~~
Adult Vocational Services	Full Time	$14,000

Incentive Awards

The Kaibab Paiute Education Department/Committee would like to recognize <u>all</u> our Vocational tribal students and their accomplishments by rewarding them with an incentive award. Incentives will be assessed on a traditional fall, spring, and summer semester. <u>These rewards will be funded regardless of student funding source. Students will need to notify the director and submit a copy of their grade report in order to receive award.</u>

Students with a GPA of 3.0 – 3.4 will receive $200 per semester.
Students with a GPA of 3.5 – 4.0 will receive $300 per semester.

Repeat Classes

Students must make every effort to maintain passing grades while receiving Kaibab-Paiute education funding. A 2.0 GPA must be maintained at all times. You may still maintain a 2.0 if you have an F, D or W on your transcript. Students may have up to 3 repeat courses or withdraws within a 5 year period, not to have three failing grades or no more than one in one semester. This applies to credit and non credit remedial classes. The grant money will pay for a student to repeat up to three classes' total. If a student fails or withdraws more than three classes they will be automatically put on academic probation and they must repay the funding for the failed course. For part time students they will only be allowed to repeat

5

2 courses. If repayment is required, payment must be made within three months of the withdraw period. Any funds owed back to the Education Department may be garnished from the tribal members per capita payments.

Duration of Eligibility

A student is eligible to receive funding for the period of time required to complete his/her course of study. There is an extra year per degree program (except AVT & Graduate studies) to allow for remedial courses or a change of major. If a student exceeds these limits, it will be their financial responsibility.

- **Associates Degree-may not exceed three (3) academic years for a two-year college**
- **Bachelors Degree-may not exceed five (5) academic years for an undergraduate program**
- **Masters Degree-may not exceed two (2) academic years for a graduate degree program**
- ***Exception: AVT must be completed within the specified time frame (2 yrs. or 3 yrs. for nursing)***

Part-time Students

A part-time student is an applicant who is required to enroll between 6 to 11 credit hours per semester at an accredited college/university (there is no part-time for the AVT program). The duration of eligibility for part-time students will not exceed 12 semesters/terms (equals 3 academic years) for an Associate's Degree and 20 semesters/terms (equal 5 academic years) for a Bachelors Degree.

Change of School

Students who enroll at another school after submitting their scholarship application should notify the Adult Vocational TrainingDirector within 5 days. Funds will not be sent to a new school until written notification is submitted to the Adult Vocational TrainingDirector. A change in school will result in the student needing to complete a new Adult Vocational Trainingapplication.

Non-Tribal Funding

The Adult Vocational TrainingOffice will accept applications from members of federally recognized tribes who maintained a permanent residence on the reservation for one (1) year and show proof that they were denied funding from their own tribe. Members of the Kaibab Paiute Tribe are given priority status and funding will be dependent on the availability on monies within the federal programs (Higher Education & AVT). No tribal funding will be granted to non-tribal members.

Use of Educational Grant Fund

Grant funds may be used for tuition, textbooks, housing, required fees, and miscellaneous expenses related to attendance at college or trade schools. Funds are to be used to assist students pursuing regular accredited college courses, required in the achievement of a college degree, or a trade school course which would result in the achievement of a certificate of completion. This would increase the student's value in the job market.

Conditions for Continuation of Grant

Students receiving grants must maintain a grade point average of 2.0, successfully complete the required number of credit hours per semester, maintain a social conduct within the policies of the institution attended, demonstrate satisfactory progress toward a degree or program completion requirements, and reapply for the next years grant before

the deadline. Grade reports for each continuing student must be turned in and reviewed at the end of each semester/quarter. Students earning less than a 2.0 average may be continued on a probationary grant for one semester/quarter. Probationary status will be determined by the Education Director who will provide notification to the Education Committee at the next committee meeting. Students already on probationary status who fail to meet the grade requirements will immediately be ineligible for one year. The Education Director will meet with the student to determine a plan for re-instatement.

Appeal Process

The student has a right to appeal if they feel they have been unfairly denied scholarship funding. The student must provide documentation to support their appeal. The Education Director and Tribal Education Committee shall review all information and make a recommendation to the Tribal Council, once a decision is rendered by the Kaibab Paiute Tribal Council this is final.

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

HIGHER EDUCATION PROGRAM

~~Higher Education is a BIA funded program that provides financial assistance to eligible American Indians to pursue a degree at accredited college/universities. The Kaibab Paiute Tribal Council also contributes funding through the gaming budget, this money is used if the tribal applicant is not eligible for BIA funding and/or if the BIA funding budget zeros out.~~

~~Higher Education Eligibility~~

A. ~~Applicant must be an enrolled member of the Kaibab Band of Paiute Indians or another federally recognized tribe.~~

B. ~~Have a blood quantum of ¼ or more degree Indian blood~~

C. ~~If the applicant is an enrolled member of the Kaibab Band of Paiute Indians and is below ¼ degree blood quantum, they may be eligible for the Tribal Gaming Fund~~

D. ~~Be a High School Graduate and show proof of High School Diploma or GED Certificate.~~

E. ~~Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A), (B), and (C) of this section. Non-Indian spouses are not eligible.~~

~~Student Requirements~~

A. ~~All Students **must** have their completed application packet turned in by the established deadlines!!!~~

B. ~~Students must apply for Free Application for Federal Student Aid (FASFA) apply on line at www.fafsa.ed.gov~~

C. ~~Students must maintain their required number of credit hours they enrolled in, whether full-time (12 hrs.) or part-time (6+ hrs.).~~

D. ~~Students must maintain at a minimum a 2.0 GPA and turn in a grade report at the end of each semester for review to the Education Director.~~

E. ~~All students must have an advisor assigned to them at the school they are attending.~~

F. ~~All incoming freshmen must attend new student orientation at their respective college.~~

G. ~~All students must provide an official degree plan completed and signed by their college advisor, each year until graduation.~~

H. ~~All students are required to enroll in and utilize tutoring and/or learning resource centers.~~

I. ~~Students must notify the Education Director within five (5) business days if they withdraw from school, fall below hours, take a medical leave of absence (must provide original documentation), or are suspended.~~

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

J.   All students must follow the requirements stated; failure to do so will result in termination from the Higher Education Program.

Higher Education Funding

A.   A level of aid will be established using the Financial Needs Analysis, and reasonable student need.

B.   Students must report all other financial assistance they receive in excess of $1,000.00.

C.   Applicants will be notified of their award notification by mail. A copy of the recipient's Award Letter will also be mailed to the institutions Financial Aid Office.

D.   All award monies shall be sent directly to the institution. Once the Financial Aid Office and/or Business Office have procured payment for tuition/fees, books, room/board, meals, etc., the remainder of the award shall be released to the student by the institution.

E.   The Financial Aid Office is authorized to return the award if the applicant is:
1.   Below hours
2.   Not enrolled
3.   Suspended for academic, financial, or disciplinary reasons

F.   Higher Education may fund a student's education twice in their lifetime. There is a five (5) year waiting period to reapply for funding; this waiting period is enforced so that the student will utilize their education in the workforce.

G.   Under no circumstances shall the funds (check) be disbursed to the recipient at any time. Also, there will be no advances on any scholarship awards!

Suspension

A.   Any student who fall below hours or fail to meet the 2.0 GPA requirements will be placed on probation and will have the next semester to improve their status.

B.   After two (2) consecutive semesters/quarters of failure to meet the required hours and 2.0 GPA, the student will be suspended for one year.

C.   After one (1) year of suspension, students may apply as a re-entry student and must present their application in person to the Education Committee. If accepted, the student may be readmitted after review.

Repayment

A.   Repayment of award(s) shall be necessary if the applicant withdraws from the institution prior to the completion of the term, is no longer enrolled by the institution, or is placed on suspension for academic and/or disciplinary action **before** completing the term.

B. The applicant will be notified in writing of repayment amount and will have the option to set up a payment schedule. Failure to repay the amount awarded shall result in termination of future funding.

C. If the applicant does not respond, repayment will be referred to the Kaibab Tribal Courts.

Note: If a student "Officially" withdraws from school due to extenuating circumstances, they will not be required to repay award amount.

ADULT VOCATIONAL TRAINING PROGRAM

The Adult Vocational Training Program provides funding to students in accredited vocational training institutions. This is a **two (2)** year termination program, except three years for nursing vocations. The grant will cover living expenses, tuition, books, transportation costs, emergency medical, childcare, tools or equipment needed and other related costs of vocational training.

Adult Vocational Eligibility

A. Be an enrolled member of the Kaibab Band of Paiute Indians, or another federally recognized tribe.

B. Have a blood quantum of ¼ or more degree Indian blood (if the applicant is an enrolled member of the Kaibab Paiute Tribe and is below ¼ degree blood quantum, they may be eligible for the Tribal Gaming Fund).

C. Be a High School Graduate and show proof of High School Diploma or GED Certificate.

D. Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A), (B), (C) and (D) of this section. Non-Indian spouses shall not be eligible.

Student Requirements

A. All Students **must** have their completed application packet turned in by the established deadlines!!!

B. Students must apply for Free Application for Federal Student Aid (FASFA) apply on-line at www.fafsa.ed.gov

C. Students must maintain full-time status as determined by their institution. There is no part-time status under the AVT program.

D. Students must maintain at a minimum a 2.0 GPA and turn in unofficial grades two (2) weeks after the semester official transcripts need to be submitted thirty (30) days after each semester for review to the Education Director. Failure to submit grades within 30 days specified time will result in academic probation; the student must meet with the Education Director to resolve this issue. If the student fails to submit their grades within sixty (60) days, the student will be suspended from any further funding. After ninety (90) days, the department will seek repayment of all funds. This will be the first step to suspension and payback of all funding for the semester.

E. All students must have an advisor assigned to them at the school they are attending.

F. All students must provide an official degree plan completed and signed by their college trade advisor, each year until graduation.

G. All students are required to enroll in and utilize tutoring and/or learning resource centers.

H. Students must notify the Education Director within five (5) days if they withdraw from school, fall below hours, take a medical leave of absence (must provide original documentation), or are suspended.

I. All students must follow the requirements stated; failure to do so will result in termination from the Adult Vocational Program.

J. Transfers to other schools or colleges during the grant period are prohibited.

Adult Vocational Funding

A. A level of aid will be established using the Financial Needs Analysis, and reasonable student need.

B. Students must report all other financial assistance they receive in excess of $1,000.00

C. Applicants will be notified of their award notification by mail. A copy of the recipient's Award Letter will also be mailed to the institutions Financial Aid Office.

D. All award monies shall be sent directly to the institution. Once the Financial Aid Office and/or Business Office have procured payment for tuition/fees, books, room/board, meals, etc., the remainder of the award shall be released to the student by the institution.

E. The Financial Aid Office is authorized to return the award if the applicant is:
   a. Below hours
   b. Not Enrolled
   c. Suspended for academic, financial, or disciplinary reasons.

F. Under no circumstances shall the funds (check) be disbursed to the recipient at any time. Also, there will be no advances on any scholarship awards!

G. Tribal College Funds will be disbursed within 7 business days of being approved by the Education Committee. All checks will be mailed through the United States Postal Service unless the student calls the Education Director and makes other arrangements.

Suspension

A. Any student who fall below hours or fail to meet the 2.0 GPA requirements will be placed on probation and will have the next semester to improve their status. Students who fall below the 2.0 GPA requirement and do not return for their second semester will be on a probationary status with the Kaibab Paiute Tribe for one year. If

11

they return to school during that year, they will be eligible to apply for one semester of funding. The student will need to meet both the hour and the GPA requirement in order to clear the probation status and be eligible for further funding.

B. After two (2) consecutive semesters/quarters of failure to meet the required hours and 2.0 GPA, the student will be suspended for one year.

C. After one (1) year of suspension, students may apply as a re-entry student and must present their application in person to the Education Committee. If accepted, the student may be readmitted after review. Students who independently fund their classes as a full-time status and bring their GPA up to a 2.0 during their suspension will be considered a continuing student.

D. No repeat training services will be allowed

E. Any student who fails to submit their semester grades within 60 days will be suspended from funding. Students who do not submit their grades within 90 days will be subject to repayment of funds.

Repayment

A. Repayment of award(s) shall be necessary if the applicant withdraws from the institution prior to the completion of the term, is no longer enrolled by the institution, or is placed on suspension for academic and/or disciplinary action **before** completing the term
.

B. Repayment of awards shall be necessary if the applicant fails to meet student credit hour or grade requirements as outlined in the policy

A.C. Repayement of awards shall be necessary if the applicant is suspended by the Kaibab Paiute Tribe and does not seek to resolve this suspension.

B.D. The applicant will be notified in writing of repayment amount and will have the option to set up a payment schedule. Failure to repay the amount awarded shall result in termination of future funding.

C.E. If the applicant does not respond within 90 days, repayment will be referred to the Kaibab Tribal Courts.for garnishment of per capita as well as court fees accrued by the Education Department.

D.F. If student does not complete schooling, all trade materials, tools, and equipment purchased through program funds must be returned.

Note: If a student "Officially" withdraws from school due to extenuating circumstances, they will not be required to repay award amount.

TRIBAL COLLEGE FUND

The Tribal College Fund is a program that is funded through the tribe using appropriated gaming monies. This fund is used in addition to the BIA monies received for education. The tribe shall provide financial assistance to eligible tribal members who show a financial need, and are within the limitations of available funds.

Tribal College Fund Eligibility

A. Applicant *must* be an enrolled member of the Kaibab Paiute Tribe.

B. Applicant must be a High School Graduate and show proof of High School Diploma or GED Certificate.

C. Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A) and (B) of this section. Non-Indian spouses shall not be eligible.

These are the requirements that must be met in order to be eligible for the Tribal College Fund. This program adheres to the policy and procedures (Requirements, Funding, Suspension, & Repayment) established for Higher Education and the Adult Vocation Training Program.

Funding

In addition to funding the unmet needs (FNA) of a students' education, the Tribal College Fund provides a supplemental scholarship to eligible tribal students.

- ~~Students enrolled FULL-TIME seeking a four year degree are eligible for $1000~~
- ~~Students enrolled FULL-TIME seeking a two year degree are eligible for $800~~
- ~~Students enrolled PART-TIME at a four year College/University are eligible for $800~~
- Students enrolled FULL-TIME at a Vocational Training school are eligible for $800

DEFINITION OF TERMS

Academic Year-means a period of time in which a full-time student is expected to complete the equivalent of at least two (2) semesters, two (2) trimesters, or three (3) quarters at institutions that measure academic progress in credit hours.
.

Acceptance Letter-means an official letter of acceptance to the institution the student has applied to.

Accredited Institution-means an institution of higher learning that is accredited by a national or regional accrediting agency.

Applicant-means the student applying for full or supplemental aid.

Campus-based Aid-means the Federal Financial Aid Programs (Pell, SEOG, Work-study, etc.) administered by the college/university.

Certificate of Indian Blood (CIB)-means an official document from the KPT Enrollment office that verifies the degree of Indian blood and enrollment number.

Continuing Student-means a grant recipient who received a Tribal Scholarship and attended college the previous term.

Degree Plan-a degree plan means a plan identifying the type of coursework the applicant will take to obtain a degree in a particular area. Degree plans are part of the required form to be submitted to the KPT Education Director.

Financial Aid Office-means a department within the college/university that determines and processes student financial aid.

Financial Needs Analysis-means a form included in the KPT application packet to be submitted to the college/universities Financial Aid Office. The Financial Aid Office will use this form to determine the students expenses for the year, total resources available and calculate the unmet need using the students' SAR information.

Free Application for Federal Student Aid (FAFSA)-means the application to become eligible for all federal and campus-based aid (Pell Grant, SEOG, SSIG etc.). The FAFSA application is a requirement of the institutions Financial Aid Office and the KPT Education Office.

Full-time Student-means an enrolled student in twelve (12) or more credit hours or the full-time status as determined by the institution.

Grade Point Average (GPA)-the student must meet a 2.0 GPA in order to be eligible for funding. A students' GPA is determined by the number of credit hours taken and the grade they receive in each course (A=4.0 B=3.0 C=2.0 D=1.0).

Incomplete Application-means an application that's not properly filled out with all the necessary forms attached.

New Student-means an applicant who has never received a Tribal Scholarship from the Kaibab Paiute Education Office.

Part-time Student-a student who is required to enroll between 6 and 11 credit hours per term at an accredited institution.

Re-entry Student-means a student in the past who has received a Tribal Scholarship and decides to return back to school after being absent for more than one (1) semester.

Student Aid Report (SAR)-means a document that summarizes the financial aid eligibility, this form is received once the student completes their Free Application for Federal Student Aid (FAFSA). A copy of the SAR must be sent to the Financial Aid Office the institution as well as to the Kaibab Paiute Tribe Education Director.

Transcript-an official document provided by the institutions Registrars Office that records the classes, credits earned, grades, anticipated degree major and status of the student.

Unmet Need-means the difference between the students' cost of education and the resources available to defray those costs. If the cost is more than the resources, that amount is the unmet need.

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

KAIBAB PAIUTE ADULT VOCATIONAL TRAINING APPLICATION
HC 65 Box 2 ~ Pipe Springs, AZ 86022
Phone: (928) 643-6025   Fax: (928) 286-8311

Please use this check-off sheet as a guide to make certain your application packet is complete with our office before the specified deadline. In order to avoid delays, it may be necessary to keep in contact with your College/University's Admissions and Financial Aid Offices to ensure your information (Transcripts, Financial Needs Analysis, etc.) is completed in a timely manner.

DEADLINE DATES: FALL-JUNE 30TH, SPRING-NOVEMBER 30TH, AND SUMMER-APRIL 30TH

DOCUMENTS REQUIRED

NEW STUDENTS:

_____   Kaibab Paiute Adult Vocational Training Application which includes:

> 1) Financial Needs Analysis; 2) Student Agreement; 3) 250-word essay

_____   Letter of Acceptance from College/University/Trade School

_____   Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____   Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____   Official High School Diploma w/transcript or GED Certificate w/test scores

_____   Copy of CIB (Certificate of Indian Blood)

_____   Proof of application to two (2) other grants/scholarships

_____   On Campus New Student Orientation

_____   Final Walkthrough

CONTINUING STUDENTS:

_____   Kaibab Paiute Adult Vocational Training Grant Application which includes:

> 1) Financial Needs Analysis; 2) Student Agreement

_____   Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____   Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____   Current Official Transcripts from all Colleges/Universities attended (once a year)

_____   Previous term report card

_____   Class Schedule

_____   Degree plan, signed by school advisor

_____   Proof of application to two (2) other grants/scholarships

RE-ENTRY STUDENTS:

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

_____ Kaibab Paiute Adult Vocational Training Grant Application which includes:

        1) Financial Needs Analysis; 2) Student Agreement; 3) 250-word essay

_____ Letter of Acceptance/re-admittance from College/University

_____ Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____ Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____ Current Official Transcripts from all Colleges/Universities attended

_____ Proof of application to two (2) other grants/scholarships

~~HIGHER EDUCATION~~ ADULT VOCATIONAL TRAINING GRANT APPLICATION

Please fill out the application form **completely**; if a question does not apply to you write N/A (not applicable.) All information requested is needed to determine eligibility. Failure to complete all applicable parts will result in an incomplete application, which will not be processed.

Academic year: 20__ -20__   **Term(s) applying for**: __Fall __Spring __Summer __Other_____

Status: __New __Continuing __Re-entry __Graduate

PERSONAL INFORMATION:

_____ _____ _____ _____
Last Name   First Name   Middle Name   Maiden Name

____/_____/____   _____-____-_____   _____
Date of Birth   SSN   Sex

_____ _____ _____ _____ _____ _____ _____
Home/Mailing Address   City   State   Zip Code Home Phone   Cell Phone   Work Phone

Marital Status: __Single __Married __Divorced __Separated   No. of Dependents: ____   Veteran: __Yes __No

_____ _____
Tribal Affiliation   Enrollment #

For Census Purposes:

Fathers Name:_____ DOB:_____ Tribe/Home Agency: _____
Mothers Name:_____ DOB:_____ Tribe/Home Agency: _____
              (Maiden)

SCHOOL INFORMATION:

Name and Address of High School:

_____   __BIA __Private/Mission __GED __Public __Tribal

_____   Date of High School Graduation or GED: _____

_____

Name and Address of College Selected:

_____   Were you ever awarded a BIA Grant? __Yes __No

_____   If yes, what year(s)_____

_____

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

Credit hours earned: _____   Semesters _____   Years in college: 1 2 3 4   Full-time:___ Part-time: ___

College Major: _____   College Minor: _____

Expected Degree: ___AA ___BA ___BS ___MA___Other _____   Expected graduation date:_____

Will live:___On Campus ___Off Campus ___With Parents

I hereby certify the above information on this form is true and correct to the best of my knowledge and consent to the release of this information to the necessary agencies to complete the financial aid package.

_____   _____   _____
Signature   **Date**   **Email address-REQUIRED**

KAIBAB PAIUTE FINANCIAL NEEDS ANALYSIS

1. TO BE COMPLETED BY STUDENT

Academic year: 20____ -20____   ***Term(s) applying for***: ___Fall ___Spring ___Summer___Other_____

Name:_____   Date of Birth:____/_____/____   SSN: _____-_____-_____

_____   _____   _____ _____ _____   _____ _____
Home/Mailing Address   City   State   Zip Code   Home Phone   Cell Phone   Email Address

State of Legal Residence:_____   No. of Dependents:____   Marital Status: __Single __Married __Divorced __Separated

College Standing: ( ) Freshman   Living Arrangements: ( ) On-Campus
                   ( ) Sophomore   ( ) Off-Campus
                   ( ) Junior   ( ) With Parents
                   ( ) Senior   ( ) Other:_____
                   ( ) Graduate Studies

I hereby give permission to the _____ Financial Aid Office to release any information on my financial aid status and academic status to the Kaibab Paiute Tribe Adult Vocational TrainingOffice.

Signed:_____   Dated: _____

2. TO BE COMPLETED BY FINANCIAL AID OFFICE

The Financial Aid Office shall complete the FNA only after a student has submitted the required aid forms (SAR).

STUDENT IS INELIGIBLE TO RECEIVE FINANCIAL AID DUE TO: **( ) Academic Probation ( ) Academic Suspension ( ) Default ( ) Other_____**

Student is considered: ( ) Independent   ( ) Dependent   Cumulative GPA:_____

EXPENSES		**OTHER ASSISTANCE**	
Tuition/Fees:	$_____	PELL:	$_____
Room/Board:	$_____	SEOG:	$_____
Books/Supplies:	$_____	SSIG:	$_____
Transportation:	$_____	CWS:	$_____

17

Changes recommended by the Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

Miscellaneous: $_____   Student Loans: $_____
                                                Other Scholarships: $_____

TOTAL EXPENSES: $_____   **TOTAL RESOURCES/ASSISTANCE: $_____**

Student need recommended to Kaibab Band of Paiute Indians Adult Vocational Training(expenses minus assistance):
$_____

Financial Aid requested will cover expenses for the period: _____ TO _____
                                                        Month   Year   Month   Year

I certify that the above individual has applied for and been considered for both Federal and Campus-based aid.

_____   _____   _____
Financial Aid Officer   Date   Institutions Name

<u>RETURN TO</u>: **KAIBAB PAIUTE HIGHER EDUCATION**   <u>**DEADLINE:**</u> **FALL-JUNE 30TH**
               HC 65 BOX 2   **SPRING-NOVEMBER 30TH**
               PIPE SPRINGS, AZ 86022   **SUMMER-APRIL 30TH**
               PH: (928) 643-6025 FAX: (928) 286-8311

Student Agreement

State of Education Purpose: I declare that I will use any funds I receive under the Bureau of Indian affairs Adult Vocational TrainingGrant Programs and the Tribal College Fund solely for expenses connected with attendance at:_____.

Also, I agree to abide by the policies presented to me within this document. I must maintain a Grade Point Average of no less than 2.0 and successfully complete the **required** number of credit hours. Failure to do so could result in termination of funding. I understand I will be required to repay all funds if I fail to abide by the policies se forth in the Adult Vocational Training Policy. Failure to set up payment arrangements within 90 days of repayment notice will result in the Education Department filing in Tribal Court for garnishment of per capita payments for the award amount plus any accrued filing fees and court costs.

I, _____, have read the Adult Vocational Traing policy and procedures packet ~~education packet~~ and understand what is expected of me during the time I attend school.

_____   _____
             Signature   Date

*All information provided on the Kaibab Paiute Adult Vocational Training Grant Application shall remain confidential and in accordance with the Privacy Act. If you wish for information to be released, an **Authorization to Release of Information Form** must be completed. This may be picked up from the Education Director.*

Kaibab Band of Paiute Indians
Adult Vocational Training Final Walkthrough

Date_____

I have read the Kaibab Band of Paiute Indians Adult Vocational Training Policy and I agree to abide by all policies stated in order to remain eligible for Adult Vocational Training funding.

_____ Student Initials _____ Director Initials

I understand that Education grants are to cover any of my education expenses after all other grants and scholarships won are applied first.

_____ Student Initials _____ _____ Director Initials

I will make necessary reports regarding my progress and furnish any other information requested by the Education department. **I will notify the Education Director of any intention to withdraw from school or change my class load in any way.**

_____ Student Initials _____ Director Initials

I understand that if I withdraw from school, for any reason, before the end of the semester, I am required to refund all monetary awards to the Kaibab Paiute Tribe before I can qualify for any further funding.

_____ Student Initials _____ _____ Director Initials

I further agree that if I fail to make necessary repayment arrangements or should I stop paying back payments to the Tribe, the Kaibab Paiute Tribe will take any means necessary to collect the debt including Tribal Court involvement and garnishment of per capita or trust fund monies in the full amount plus any filing fees and court costs accrued.

_____ Student Initials _____ Director Initials

19

Higher Education - Tribal College Fund

Statement of Goals and Objectives

The Kaibab Band of Paiute Indians has instituted a long range goal of economic self-sufficiency and social development for the tribe as a whole and its individual tribal members. In attaining these goals, the tribe recognizes that adult education, higher education and vocational training are key to accomplishing this goal, and becomes a high priority.

The Kaibab Band of Paiute Indians' goal is to extend educational and vocational training opportunities to all tribal members, for the purpose of developing leadership and increasing employment opportunities in professional and vocational fields. All tribal members, who meet eligibility requirements, will receive financial assistance so that they may obtain a quality education. Financial assistance is contingent upon available funding.

The Education Director and Education Committee will provide guidance and encouragement to tribal members and help them formulate an education plan to achieve desired career objectives. We offer programs for funding assistance through the Adult Education program or the Higher Education program. These programs will help prepare our tribal members for employment, leadership, and self sufficiency, thus allowing them the opportunity to be successful.

On a personal note, we would like to congratulate you on your decision to improve yourself and further your education. The Kaibab Band of Paiute Indian's Tribal Council, Education Committee and Education Director wish you only the best as you take this step in a positive direction.

Deadlines

Students seeking scholarship funding must submit all the documents listed on the checklist with the exception of report cards that may be accepted at a later date. **The application packet must be emailed, faxed, hand delivered, sent by mail and postmarked on or before the established deadlines.**

Incomplete or late applications will not be accepted and will be returned to the student. NO EXCEPTIONS!

Fall Semester	*June 30th*
Spring Semester	*November 30th*
Summer Semester`	*April 30th*

Application Process

Once an application is completed each student must meet with the Education Director either in person or via phone call to fill out the final application walkthrough and student agreement. **No applica**tions will be processed through **the Education Committee until it has been finalized through the Education Director.** and submitted to the Education Director, it will be reviewed by tThe Education Committee who will then determine the applicant's eligibility and the amount awarded. Award amounts are based on the Financial Needs Analysis that is completed by the student's chosen learning institution. Once a decision has been made by the Education Committee the applicant will be notified in writing by the Education Director.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

<u>Priority Classification</u>

1. Continuing Students in good standing
2. Incoming Freshman
3. Undergraduates (seniors, juniors, sophomores, then 2nd semester freshman)
4. Re-entry Students
5. Graduate Students – Post Bachelors Degree
6. Students receiving funding for the second and final time
7. Doctorate Program: The Kaibab Paiute tribe encourages higher education, even to a doctorate degree. Though it may take an average of up to 8 years, the tribe may provide financial assistance to students for the duration of a PhD. Prior to the first year of entering a doctoral program, the student must submit a proposal to the education committee outlining the, (1) educational endeavor being pursued; (2) Estimate of the timeline necessary for completion, stating what is to occur for every year of funding requested; (3) Estimate of the funding required and stated need; (4) outside funding sources pursued, if any; (5) How the percentage of funding will be divided by the number of years for completion, as funding may be necessary in the early years but need will lessen in latter years (6) Promissory note if not PhD not earned. Cost and determination to be made by committee on a case by case basis.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

APPLICATION PROCEDURES

Students are ~~encouraged, if at all possible,~~ required to present their initial application to the Education Committee in person. This applies especially to those individuals who live within a 200 mile radius of the Kaibab Paiute Reservation. If extenuating circumstances exist (e.g. travel arrangements cannot be made, financial issues or major scheduling conflicts) the applicant may elect to instead present their application via ~~video conference, over the phone or prerecorded video.~~ Skype or Facetime.

➢ ALL STUDENTS (new, continuing, re-entry, F/T, P/T, ~~vocational~~, graduate, and summer) MUST complete the Kaibab- Paiute Higher Education Grant Application *each year*. The application includes the following documents:

- Higher Education Application (match with check sheet)
- Financial Needs Analysis completed by your institutions Financial Aid Office
- Student Aid Report (SAR) generated after completing the FAFSA
- Letter of acceptance from college or university
- Certificate of Indian Blood (copy)
- **250 word** typed essay, in the students own words, describing the students ambitions. This is required for new and re-entry students.
- High School Transcript or GED Certificate (if new student)
- Official College~~/Vocational Transcript~~ (if continuing student)
- Degree plan, signed by advisor (new and continuing students)
- Proof of application for five (5) other grants and/or scholarships. Students seeking a Bachelor's Degree must apply for at least two (2) scholarships that are related to their declared major.
- All documents submitted, unless noted otherwise, must be originals. Students are strongly encouraged to keep copies of their entire Higher Education Application and supporting documentation.
- Final Application Walkthrough and Student Agreement

➢ The Free Application for Federal Student Aid (FAFSA) is a requirement that must be completed by all students. Once the application is complete, you will receive a SAR (Student Aid Report) which is a condensed version of your application. This is the form that needs to be printed and turned in with your Kaibab Paiute Higher Education application.

➢ Higher Education Financial Needs Analysis. **The student must fill out the top portion-then send it to the college's Financial Aid Office to fill out the bottom portion.** The Financial Aid Office at the College/University will then need to forward it to the Kaibab-Paiute Education Department's Education Director once completed. The student must keep in touch with the college's Financial Aid Department to make sure it is returned by the said due date.

➢ **Please start Higher Education funding process six weeks or <u>more</u> before the deadline. You will need to complete the following tasks that can take a long time:**

- Apply for college admission and receive an acceptance letter from the college (typically takes 3 weeks)
- Complete online FAFSA. (takes 3 weeks to process, more if corrections are needed)
- Complete Financial Needs Analysis (some colleges take up to three weeks or more)
- Note: Students may complete the FAFSA for the upcoming academic year in January. Individuals are strongly encouraged to complete the online application as soon as possible after their taxes have been filed.

➢ It's very important you send the last four (4) pages of this application starting with the check off list and all other necessary forms. Please send your completed application and supporting documentation in earlier than the stated deadline if possible so it will not be considered late or incomplete. This will allow the Education Director time to review your application for completeness before the deadline. (**The Education Committee will not review any late or incomplete applications!**) The

3

applicant, not the Education Director, is responsible for completing the application and gathering the necessary documentation. The Education Director is available to assist applicants but cannot do the work for them.

➢ Students may attend the college of their choice but it is required to be accredited and sanctioned by national, regional agency or association recognized by the Secretary of Education. Attending College is expensive; students must pick a school and living situation that they can afford. There is a maximum amount awarded per student per year, any expense amount over the awarded amount is the student/parent(s) sole responsibility. Kaibab-Paiute Higher Education funding along with Pell Grant funding will not be enough to cover education expenses and all living costs. Students must be prepared to supplement these monies with funds from employment, per capita income, education dollars from their individual trust accounts, and/or student loans.

➢ The Education Department cares about you and your educational needs. If you have any questions about the application process, please contact our office.

Kaibab Paiute Tribe-Education Department　　　　　　　　**Phone:** **(928) 643-6025**
HC 65 Box 2　　　　　　　　　　　　　　　　　　　　　　　　　　**Fax:** **(928) 286-8311**
Pipe Springs, AZ 86022

GENERAL GUIDELINES

The following are general guidelines that apply to the Higher Education Funding Program. Please read through the below information carefully.

Receipt of Application

Students will be notified by email or in writing when the Education Director receives a student's application. If the application is complete, it will continue to the next step in the application process. If an application is **incomplete**, it will be returned to the student.

Notification of Scholarship Selection

All students will be notified in writing by August 1st of scholarship selection or denial. **Any and all verbal information provided is not official**. There are no guarantees that a student has been selected to receive the scholarship until the student receives a written notification.

Funding

Kaibab Paiute Higher Education Funding awarded through the Kaibab Band of Paiute Indians is considered *supplemental* to campus-based aid. Any funds necessary beyond what is available through the tribe shall be the responsibility of the student/parent(s). The Tribal Scholarship maximum amounts are as follows:

Higher Education/Tribal College Fund 4 years	Full Time	$10,000.00
Higher Education/Tribal College Fund	Part Time	$ 4,000.00
~~Adult Vocational Services~~	~~Full Time~~	~~$14,000.00~~

Higher Education students that elect to attend classes part time will be allowed double the time allotted for full time students to complete their course work and half of the full time funding per year. Students must be enrolled in a minimum of 6 credit hours to be considered Part Time and eligible for funding.

Incentive Awards

The Kaibab Paiute Education Department/Committee would like to recognize all our Higher Education ~~and Vocational~~ tribal students and their accomplishments by rewarding them with an incentive award. Incentives will be assessed on a traditional fall, spring, and summer semester. These rewards will be funded regardless of student funding source. Students will need to notify the director and submit a copy of their grade report in order to receive award.

Students with a GPA of 3.0 – 3.4 will receive $200 per semester.
Students with a GPA of 3.5 – 4.0 will receive $300 per semester.

Repeat Classes

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

Students must make every effort to maintain passing grades while receiving Kaibab-Paiute education funding. A 2.0 GPA must be maintained at all times. You may still maintain a 2.0 if you have an F, D or W on your transcript. Students may have up to 3 repeat courses or withdraws within a 5 year period, not to have three failing grades or no more than one in one semester. This applies to credit and non credit remedial classes. The grant money will pay for a student to repeat up to three classes' total. If a student fails or withdraws more than three classes they will be automatically put on academic probation and they must repay the funding for the failed course. For part time students they will only be allowed to repeat 2 courses. If repayment is required, payment must be made within three months of the withdraw period. Any funds owed back to the Education Department may be garnished from the tribal members per capita payments.

Duration of Eligibility

A student is eligible to receive funding for the period of time required to complete his/her course of study. There is an extra year per degree program (except ~~AVT &~~ Graduate studies) to allow for remedial courses or a change of major. If a student exceeds these limits, it will be their financial responsibility.

- **Associates Degree-may not exceed three (3) academic years for a two-year college**
- **Bachelors Degree-may not exceed five (5) academic years for an undergraduate program**
- **Masters Degree-may not exceed two (2) academic years for a graduate degree program**
- *~~Exception: AVT must be completed within the specified time frame (2 yrs. or 3 yrs. for nursing)~~*

Student Status

A full time student means an enrolled student in twelve (12) or more credit hours or the full-time status as determined by the institution. A part-time student is a student who is required to enroll between 6 and 11 credit hours per term at an accredited institution.

A part-time student is an applicant who is required to enroll between 6 to 11 credit hours per semester at an accredited college/university (~~there is no part-time for the AVT program~~). The duration of eligibility for part-time students will not exceed 12 semesters/terms (equals 3 academic years) for an Associate's Degree and 20 semesters/terms (equal 5 academic years) for a Bachelors Degree.

At the time of initial application approval, students were awarded funding based on a full-time or part-time status; students must not fall below approved status, failure to maintain student status will result in repayment of approved funding. In cases where it is the action of the school and is beyond the student's control, the student needs to notify the Education Director within 48 hours.

Change of School

Students who enroll at another school after submitting their scholarship application should notify the Higher Education Director within 5 days. Funds will not be sent to a new school until written notification is submitted to the Higher Education Director. A change in school will result in the student needing to complete a new Higher Education application.

Non-Tribal Funding

The Higher Education Office will accept applications from members of federally recognized tribes who maintained a permanent residence on the reservation for one (1) year and show proof that they were denied funding from their own tribe. Members of the Kaibab Paiute Tribe are given priority status and funding will be dependent on the availability on

monies within the federal programs (<u>Adult Education &</u> Higher Education ~~& AVT~~). No tribal funding will be granted to non-tribal members.

Use of Educational Grant Fund

Grant funds may be used for tuition, textbooks, housing, required fees, and miscellaneous expenses related to attendance at college or trade schools. Funds are to be used to assist students pursuing regular accredited college courses, required in the achievement of a college degree, or a trade school course which would result in the achievement of a certificate of completion. This would increase the student's value in the job market.

Conditions for Continuation of Grant

Students receiving grants must maintain a grade point average of 2.0, successfully complete the required number of credit hours per semester, maintain a social conduct within the policies of the institution attended, demonstrate satisfactory progress toward a degree or program completion requirements, and reapply for the next years grant before the deadline.

Probationary status will be determined by the Education Director who will provide notification to the Education Committee at the next committee meeting. Students already on probationary status who fail to meet the grade requirements will immediately be ineligible for one year. The Education Director will meet with the student to determine a plan for re-instatement.

Appeal Process

The student has a right to appeal if they feel they have been unfairly denied scholarship funding. The student must provide documentation to support their appeal. The Education Director and Tribal Education Committee shall review all information and make a recommendation to the Tribal Council, once a decision is rendered by the Kaibab Paiute Tribal Council this is final.

7

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

HIGHER EDUCATION PROGRAM

Higher Education is a BIA funded program that provides financial assistance to eligible American Indians to pursue a degree at accredited college/universities. The Kaibab Paiute Tribal Council also contributes funding through the gaming budget, this money is used if the tribal applicant is not eligible for BIA funding and/or if the BIA funding budget zeros out.

Higher Education Eligibility

A. Applicant must be an enrolled member of the Kaibab Band of Paiute Indians or another federally recognized tribe.

B. Have a blood quantum of ¼ or more degree Indian blood

C. If the applicant is an enrolled member of the Kaibab Band of Paiute Indians and is below ¼ degree blood quantum, they may be eligible for the Tribal Gaming Fund

D. Be a High School Graduate and show proof of High School Diploma or GED Certificate.

E. Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A), (B), and (C) of this section. Non-Indian spouses are not eligible.

Student Requirements

A. All Students **must** have their completed application packet turned in by the established deadlines!!!

B. Students must apply for Free Application for Federal Student Aid (FASFA) apply on-line at www.fafsa.ed.gov

C. Students must maintain their required number of credit hours they enrolled in, whether full-time (12 hrs.) or part-time (6+ hrs.).

D. Students must maintain at a minimum a 2.0 GPA and turn in unofficial grades two (2) weeks after the semester ~~official transcripts need to be submitted thirty (30) days after each semester~~ for review to the Education Director. Failure to submit grades within 30 days ~~specified time~~ will result in academic probation; the student must meet with the Education Director to resolve this issue. If the student fails to submit their grades within sixty (60) days, the student will be suspended from any further funding. After ninety (90) days, the department will seek repayment of all funds. ~~This will be the first step to suspension and payback of all funding for the semester~~.

E. All students must have an advisor assigned to them at the school they are attending.

F. All incoming freshmen must attend new student orientation at their respective college.

G. All students must provide an official degree plan completed and signed by their college advisor, each year until graduation.

H. All students are required to enroll in and utilize tutoring and/or learning resource centers.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

I. Students must notify the Education Director within five (5) business days if they withdraw from school, fall below hours, take a medical leave of absence (must provide original documentation), or are suspended.

J. All students must follow the requirements stated; failure to do so will result in termination from the Higher Education Program.

Higher Education Funding

A. A level of aid will be established using the Financial Needs Analysis, and reasonable student need.

B. Students must report all other financial assistance they receive in excess of $1,000.00.

C. Applicants will be notified of their award notification by mail. A copy of the recipient's Award Letter will also be mailed to the institutions Financial Aid Office.

D. All award monies shall be sent directly to the institution. Once the Financial Aid Office and/or Business Office have procured payment for tuition/fees, books, room/board, meals, etc., the remainder of the award shall be released to the student by the institution.

E. The Financial Aid Office is authorized to return the award if the applicant is:
   1. Below hours
   2. Not enrolled
   3. Suspended for academic, financial, or disciplinary reasons

F. Higher Education may fund a student's education twice in their lifetime. There is a five (5) year waiting period to reapply for funding; this waiting period is enforced so that the student will utilize their education in the workforce.

G. Under no circumstances shall the funds (check) be disbursed to the recipient at any time. Also, there will be no advances on any scholarship awards!

~~G.~~H. Tribal College Funds will be disbursed within 7 business days of being approved by the Education Committee. All checks will be mailed through the United States Postal Service unless student calls the Education Director and makes other arrangements.

Suspension

A. Any student who fall below hours or fails to meet the 2.0 GPA requirements will be placed on probation and will have the next semester to improve their status. Students who fall below the 2.0 GPA requirement and do not return for their second semester will be on a probationary status with the Kaibab Paiute Tribe for one year. If they return to school during that year, they will be eligible to apply for one semester of funding. The student will need to meet both the hour and the GPA requirement in order to clear the probation status and be eligible for further funding. Students must maintain good standing with FAFSA

B. After two (2) consecutive semesters/quarters of failure to meet the required hours and/or the 2.0 GPA, the student will be suspended for one year

9

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

C. After one (1) year of suspension, students may apply as a re-entry student and must present their application in person to the Education Committee If accepted; the student may be readmitted after review. Students who independently fund their classes as a full-time status and bring their GPA up to a 2.0 during their suspension will be considered a continuing student.

D. Any student who fails to submit their semester grades within 60 days will be suspended from funding. Students who do not submit their grades within 90 days will be subject to repayment of funds. ~~Students who independently fund their classes as a full-time status and bring up their Grade Point average to a 2.0 during the year of suspension; student will be considered as a continuing student.~~

E. Students who do not make an attempt during ~~this time~~their suspension to show initiative and ~~to~~ pursue school may be subject to repayment of their education funding.~~during this one year period; student will still be on probation for that semester, and will be subject to repayment of Education funding and no longer eligible for funding.~~

Repayment

A. Repayment of award(s) shall be necessary if the applicant withdraws from the institution prior to the completion of the term, is no longer enrolled by the institution, or is placed on suspension for academic and/or disciplinary action **before** completing the term.

~~A.~~B. Repayment of award(s) shall be necessary if the applicant fails to meet student credit hour or grade requirements as outlined in the policy.

~~B.~~C. Repayment of award(s) shall be necessary if the applicant is suspended by the Kaibab Paiute Tribe and does not seek to resolve this suspension.

~~C.~~D. The applicant will be notified in writing of repayment amount and will have the option to set up a payment schedule. Failure to repay the amount awarded shall result in termination of future funding.

~~D.~~E. If the applicant does not respond within 90 days, repayment will be referred to the Kaibab Band of Paiutes Tribal Courts for garnishment of per capita as well as court fees accrued by the Education Department.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

ADULT VOCATIONAL TRAINING PROGRAM

The Adult Vocational Training Program provides funding to students in accredited vocational training institutions. This is a **two (2)** year termination program, except three years for nursing vocations. The grant will cover living expenses, tuition, books, transportation costs, emergency medical, childcare, tools or equipment needed and other related costs of vocational training.

Adult Vocational Eligibility

A. Be an enrolled member of the Kaibab Band of Paiute Indians, or another federally recognized tribe.

B. Have a blood quantum of ¼ or more degree Indian blood (if the applicant is an enrolled member of the Kaibab Paiute Tribe and is below ¼ degree blood quantum, they may be eligible for the Tribal Gaming Fund).

C. Be a High School Graduate and show proof of High School Diploma or GED Certificate.

D. Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A), (B), (C) and (D) of this section. Non-Indian spouses shall not be eligible.

Student Requirements

A. All Students **must** have their completed application packet turned in by the established deadlines!!!

B. Students must apply for Free Application for Federal Student Aid (FASFA) apply on line at www.fafsa.ed.gov

C. Students must maintain full-time status as determined by their institution. There is no part-time status under the AVT program.

D. Students must maintain at a minimum a 2.0 GPA and turn in unofficial grades two (2) weeks after the semester; official transcripts need to be submitted thirty (30) days after each semester for review to the Education Director. Failure to submit grades within specified time will result in academic probation; the student must meet with the Education Director to resolve this issue. This will be the first step to suspension and payback of all funding for the semester.

E. All students must have an advisor assigned to them at the school they are attending.

F. All students must provide an official degree plan completed and signed by their college trade advisor, each year until graduation.

G. All students are required to enroll in and utilize tutoring and/or learning resource centers.

H. Students must notify the Education Director within five (5) days if they withdraw from school, fall below hours, take a medical leave of absence (must provide original documentation), or are suspended.

I. All students must follow the requirements stated; failure to do so will result in termination from the Adult Vocational Program.

J. Transfers to other schools or colleges during the grant period are prohibited.

Adult Vocational Funding

A. A level of aid will be established using the Financial Needs Analysis, and reasonable student need.

B. Students must report all other financial assistance they receive in excess of $1,000.00

C. Applicants will be notified of their award notification by mail. A copy of the recipient's Award Letter will also be mailed to the institutions Financial Aid Office.

D. All award monies shall be sent directly to the institution. Once the Financial Aid Office and/or Business Office have procured payment for tuition/fees, books, room/board, meals, etc., the remainder of the award shall be released to the student by the institution.

E. The Financial Aid Office is authorized to return the award if the applicant is:
   1. Below hours
   2. Not enrolled
   3. Suspended for academic, financial, or disciplinary reasons

   NOTE: Under no circumstances shall the funds (check) be disbursed to the recipient at any time. Also, there will be no advances on any scholarship awards!

Suspension

A. Any student who fall below hours or fail to meet the 2.0 GPA requirements will be placed on probation and will have the next semester to improve their status.

B. After two (2) consecutive semesters/quarters of failure to meet the required hours and 2.0 GPA, the student will be suspended for one year.

C. After one (1) year of suspension, students may apply as a re-entry student and must present their application in person to the Education Committee. If accepted, the student may be readmitted on a **final** probationary status for one semester/quarter after review.

D. No repeat training services will be allowed

Repayment

A. Repayment of award(s) shall be necessary if the applicant withdraws from the institution prior to the completion of the term, is no longer enrolled by the institution, or is placed on suspension for academic and/or disciplinary action **before** completing the term.

TRIBAL COLLEGE FUND

The Tribal College Fund is a program that is funded through the tribe using appropriated gaming monies. This fund is used in addition to the BIA monies received for education. The tribe shall provide financial assistance to eligible tribal members who show a financial need, and are within the limitations of available funds.

Tribal College Fund Eligibility

A.   Applicant *must* be an enrolled member of the Kaibab Paiute Tribe.

B.   Applicant must be a High School Graduate and show proof of High School Diploma or GED Certificate.

C.   Selection of applicants shall be made without regard to sex or marital status, providing they meet the requirements of Paragraphs (A) and (B) of this section. Non-Indian spouses shall not be eligible.

These are the requirements that must be met in order to be eligible for the Tribal College Fund. This program adheres to the policy and procedures (Requirements, Funding, Suspension, & Repayment) established for Adult Education and Higher Education and the Adult Vocation Training Program.

Funding

In addition to funding the unmet needs (FNA) of a students' education, the Tribal College Fund provides a supplemental scholarship to eligible tribal students.

- Students enrolled FULL-TIME seeking a four year degree are eligible for $1000 per semester.
- Students enrolled FULL-TIME seeking a two year degree are eligible for $800 per semester.
- Students enrolled PART-TIME at a four year College/University are eligible for $800 per semester.
- Students enrolled FULL-TIME at a Vocational Training school are eligible for $800
- Students enrolled FULL-TIME in a Post Bachelors program are eligible for $1000 per semester.
- Students enrolled PART-TIME in a Post Bachelors program are eligible for $800 per semester.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

DEFINITION OF TERMS

Academic Year-means a period of time in which a full-time student is expected to complete the equivalent of at least two (2) semesters, two (2) trimesters, or three (3) quarters at institutions that measure academic progress in credit hours.
.

Acceptance Letter-means an official letter of acceptance to the institution the student has applied to.

Accredited Institution-means an institution of higher learning that is accredited by a national or regional accrediting agency.

Applicant-means the student applying for full or supplemental aid.

Campus-based Aid-means the Federal Financial Aid Programs (Pell, SEOG, Work-study, etc.) administered by the college/university.

Certificate of Indian Blood (CIB)-means an official document from the KPT Enrollment office that verifies the degree of Indian blood and enrollment number.

Continuing Student-means a grant recipient who received a Tribal Scholarship and attended college the previous term.

Degree Plan-a degree plan means a plan identifying the type of coursework the applicant will take to obtain a degree in a particular area. Degree plans are part of the required form to be submitted to the KPT Education Director.

Financial Aid Office-means a department within the college/university that determines and processes student financial aid.

Financial Needs Analysis-means a form included in the KPT application packet to be submitted to the college/universities Financial Aid Office. The Financial Aid Office will use this form to determine the students expenses for the year, total resources available and calculate the unmet need using the students' SAR information.

Free Application for Federal Student Aid (FAFSA)-means the application to become eligible for all federal and campus-based aid (Pell Grant, SEOG, SSIG etc.). The FAFSA application is a requirement of the institutions Financial Aid Office and the KPT Education Office.

Full-time Student-means an enrolled student in twelve (12) or more credit hours or the full-time status as determined by the institution.

Grade Point Average (GPA)-the student must meet a 2.0 GPA in order to be eligible for funding. A students' GPA is determined by the number of credit hours taken and the grade they receive in each course (A=4.0 B=3.0 C=2.0 D=1.0).

Incomplete Application-means an application that's not properly filled out with all the necessary forms attached.

New Student-means an applicant who has never received a Tribal Scholarship from the Kaibab Paiute Education Office.

Part-time Student-a student who is required to enroll between 6 and 11 credit hours per term at an accredited institution.

Re-entry Student-means a student in the past who has received a Tribal Scholarship and decides to return back to school after being absent for more than one (1) semester.

Student Aid Report (SAR)-means a document that summarizes the financial aid eligibility, this form is received once the student completes their Free Application for Federal Student Aid (FAFSA). A copy of the SAR must be sent to the Financial Aid Office the institution as well as to the Kaibab Paiute Tribe Education Director.

Transcript-an official document provided by the institutions Registrars Office that records the classes, credits earned, grades, anticipated degree major and status of the student.

Unmet Need-means the difference between the students' cost of education and the resources available to defray those costs. If the cost is more than the resources, that amount is the unmet need.

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

KAIBAB PAIUTE HIGHER EDUCATION
HC 65 Box 2 ~ Pipe Springs, AZ 86022
Phone: (928) 643-6025   Fax: (928) 286-8311

Please use this check-off sheet as a guide to make certain your application packet is complete with our office before the specified deadline. In order to avoid delays, it may be necessary to keep in contact with your College/University's Admissions and Financial Aid Offices to ensure your information (Transcripts, Financial Needs Analysis, etc.) is completed in a timely manner.

DEADLINE DATES: FALL-JUNE 30TH, SPRING-NOVEMBER 30TH, AND SUMMER-APRIL 30TH

DOCUMENTS REQUIRED

NEW STUDENTS:

_____   Kaibab Paiute Higher Education Grant Application which includes:

        1) Financial Needs Analysis; 2) Student Agreement; 3) 250-word essay

_____   Letter of Acceptance from College/University/Trade School

_____   Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____   Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____   Official High School Diploma w/transcript or GED Certificate w/test scores

_____   Copy of CIB (Certificate of Indian Blood)

_____   Proof of application to five (5) other grants/scholarships

_____   On Campus New Student Orientation

_____   Final Walkthrough

CONTINUING STUDENTS:

_____   Kaibab Paiute Higher Education Grant Application which includes:

        1) Financial Needs Analysis; 2) Student Agreement

_____   Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____   Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____   Current Official Transcripts from all Colleges/Universities attended (once a year)

_____   Previous term report card

_____   Class Schedule

_____   Degree plan, signed by school advisor

_____   Proof of application to five (5) other grants/scholarships

RE-ENTRY STUDENTS:

15

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

_____ Kaibab Paiute Higher Education Grant Application which includes:

        1) Financial Needs Analysis; 2) Student Agreement; 3) 250-word essay

_____ Letter of Acceptance/readmittance from College/University

_____ Copy of Student Aid Report (SAR)-you'll receive this once you complete your FAFSA application

_____ Financial Needs Analysis filled out by College/University Financial Aid Office and returned

_____ Current Official Transcripts from all Colleges/Universities attended

_____ Proof of application to five (5) other grants/scholarships

HIGHER EDUCATION GRANT APPLICATION

Please fill out the application form **completely**; if a question does not apply to you write N/A (not applicable.) All information requested is needed to determine eligibility. Failure to complete all applicable parts will result in an incomplete application, which will not be processed.

Academic year: 20__ -20__   **Term(s) applying for**: __Fall __Spring __Summer __Other_____

Status: __New __Continuing __Re-entry __Graduate

PERSONAL INFORMATION:

_____   _____   _____   _____
Last Name   First Name   Middle Name   Maiden Name

____/____/____   _____-____-_____   _____
Date of Birth   SSN   Sex

_____ _____ _____ _____ _____ _____ _____
Home/Mailing Address   City   State   Zip Code Home Phone   Cell Phone   Work Phone

Marital Status: __Single __Married __Divorced __Separated   No. of Dependents: ____   Veteran: __Yes __No

_____   _____
Tribal Affiliation   Enrollment #

For Census Purposes:

Fathers Name:_____ DOB:_____ Tribe/Home Agency: _____
Mothers Name:_____ DOB:_____ Tribe/Home Agency: _____
               (Maiden)

SCHOOL INFORMATION:

Name and Address of High School:

_____   __BIA __Private/Mission __GED __Public __Tribal

_____   Date of High School Graduation or GED: _____

_____

Name and Address of College Selected:

_____   Were you ever awarded a BIA Grant? __Yes __No

_____   If yes, what year(s)_____

_____

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

Credit hours earned: _____   Semesters _____   Years in college: 1 2 3 4   Full-time:___ Part-time: ___

College Major: _____   College Minor: _____

Expected Degree: ___AA ___BA ___BS ___MA___Other _____   Expected graduation date:_____

Will live:___On Campus ___Off Campus ___With Parents

I hereby certify the above information on this form is true and correct to the best of my knowledge and consent to the release of this information to the necessary agencies to complete the financial aid package.

_____   _____   _____
Signature   **Date**   **Email address-REQUIRED**

KAIBAB PAIUTE FINANCIAL NEEDS ANALYSIS

1. TO BE COMPLETED BY STUDENT

Academic year: 20____ -20____   *Term(s) applying for*: ___Fall ___Spring ___Summer___Other_____

Name:_____   Date of Birth:____/_____/____   SSN: _____-_____-_____

_____   _____   _____   _____   _____   _____   _____
Home/Mailing Address   City   State   Zip Code   Home Phone   Cell Phone   Email Address

State of Legal Residence:_____   No. of Dependents:____   Marital Status: __Single __Married __Divorced __Separated

College Standing: ( ) Freshman   Living Arrangements: ( ) On-Campus
                  ( ) Sophomore   ( ) Off-Campus
                  ( ) Junior   ( ) With Parents
                  ( ) Senior   ( ) Other:_____
                  ( ) Graduate Studies

I hereby give permission to the _____ Financial Aid Office to release any information on my financial aid status and academic status to the Kaibab Paiute Tribe Higher Education Office.

Signed:_____   Dated: _____

2. TO BE COMPLETED BY FINANCIAL AID OFFICE

The Financial Aid Office shall complete the FNA only after a student has submitted the required aid forms (SAR).

**STUDENT IS INELIGIBLE TO RECEIVE FINANCIAL AID DUE TO: ( ) Academic Probation ( ) Academic Suspension ( ) Default ( )
Other_____**

Student is considered: ( ) Independent   ( ) Dependent   Cumulative GPA:_____

EXPENSES		**OTHER ASSISTANCE**	
Tuition/Fees:	$_____	PELL:	$_____
Room/Board:	$_____	SEOG:	$_____
Books/Supplies:	$_____	SSIG:	$_____
Transportation:	$_____	CWS:	$_____

17

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

Miscellaneous: $_____   Student Loans: $_____
                                             Other Scholarships: $_____

TOTAL EXPENSES: $_____   **TOTAL RESOURCES/ASSISTANCE: $_____**

Student need recommended to Kaibab Band of Paiute Indians Higher Education (expenses minus assistance): $_____

Financial Aid requested will cover expenses for the period: _____ TO _____
                                                            Month   Year   Month   Year

I certify that the above individual has applied for and been considered for both Federal and Campus-based aid.

_____   _____   _____
Financial Aid Officer   Date   Institutions Name

RETURN TO: KAIBAB PAIUTE HIGHER EDUCATION   **DEADLINE:** **FALL-JUNE 30TH**
            HC 65 BOX 2   **SPRING-NOVEMBER 30TH**
            PIPE SPRINGS, AZ 86022   **SUMMER-APRIL 30TH**
            PH: (928) 643-6025 FAX: (928) 286-8311

Student Agreement

State of Education Purpose: I declare that I will use any funds I receive under the Bureau of Indian affairs Higher Education Grant Programs and the Tribal College Fund solely for expenses connected with attendance at:_____.

Also, I agree to abide by the policies presented to me within this document. I must maintain a Grade Point Average of no less than 2.0 and successfully complete the **required** number of credit hours. Failure to do so could result in termination of funding. I understand I will be required to repay all funds if I fail to abide by the policies set forth in the Higher Education Policies. Failure to set up payment arrangements within 90 days of repayment notice will result in the Education Department filing in Tribal Court for garnishment of per capita payments for the award amount plus any accrued filing fees and court costs. If this amount remains unpaid, it will be turned over to the Kaibab Paiute Tribal Courts.

I, _____, have read the Higher Education policies and procedureseducation packet and understand what is expected of me during the time I attend school.

_____   _____
            Signature   Date

18

*All information provided on the Kaibab Paiute Higher Education Grant Application shall remain confidential and in accordance with the Privacy Act. If you wish for information to be released, an **Authorization to Release of Information Form** must be completed. This may be picked up from the Education Director.*

Kaibab Band of Paiute Indians
Higher Education Final Walkthrough

Date_____

I have read the Kaibab Band of Paiute Indians Higher Education Policy and I agree to abide by all policies stated in order to remain eligible for Higher Education funding.

_____ Student Initials   _____Director Initials

I understand that Education grants are to cover any of my education expenses after all other grants and scholarships won are applied first.

_____Student Initials   _____Director Initials

I will make necessary reports regarding my progress and furnish any other information requested by the Education department. **I will notify the Education Director of any intention to withdraw from school or change my class load in any way.**

_____Student Initials   _____Director Initials

I understand that if I withdraw from school, for any reason, before the end of the semester, I am required to refund all monetary awards to the Kaibab Paiute Tribe before I can qualify for any further funding.

19

_____Student Initials   _____Director Initials

I further agree that if I fail to make necessary repayment arrangements or should I stop paying back payments to the Tribe, the Kaibab Paiute Tribe will take any means necessary to collect the debt including Tribal Court involvement and garnishment of per capita or trust fund monies in the full amount plus any filing fees and court costs accrued.

_____Student Initials   _____Director Initials

Changes recommended by Education Committee in purple
Changes recommended by Tribal Members in green
Changes recommended by Tribal Council in blue

MEMO

Kaibab Paiute Tribal Members

RE: 30 Policy Review—April 17, 2015-May 11, 2015

In order for the Kaibab Paiute Education policies to be in line with the Bureau of Indian Affairs requirements, it is necessary to make some adjustments to the current education policies. It is required at this time to separate the Higher Education Policy and the Adult Vocational Policy. We have also created an Adult Education Policy for adults seeking their GED.

Please look over the proposed changes to the policies as well as the new Adult Education Policy and direct any comments, questions, or concerns to our office by May 11, 2015. We appreciate your time and feedback.